



RFP DOCUMENT NO. INV/BMW generating units /PAMS/1/2008

Request for Proposal Document
For
Preparation of Region wise Inventory of Biomedical Waste
Generating Units in Maharashtra
By Physical Survey



MAHARASHTRA POLLUTION CONTROL BOARD
KALPATARU Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E),
Mumbai – 400 022
Ph: 022-24014701/ 24010437 Fax: 022-24024068/24044531



INVITATION OF BID

**TENDER NOTICE NO. : Inventory/BMW Generating
Units/PAMS/1/2008**

Date : 31.10.2008.

NAME OF THE WORK:

**PREPARATION OF REGIONWISE INVENTORY OF
BIOMEDICAL WASTE GENERATING UNITS IN
MAHARASHTRA
BY PHYSICAL SURVEY**



MAHARASHTRA POLLUTION CONTROL BOARD

Kalpataru Point, 3rd floor,
Opp. Cine Planet Cinema, Near Sion Circle,
Sion (E), Mumbai-400 022

Tel: **022-24014701/ 24010437** Fax: **022-24024068/24044531**
Website: <http://mpcb.mah.nic.in> Email: mpcb@vsnl.net



MAHARASHTRA POLLUTION CONTROL BOARD

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NAME OF THE WORK: PREPARATION OF REGIONWISE INVENTORY OF BIOMEDICAL WASTE GENERATING UNITS IN MAHARASHTRA BY PHYSICAL SURVEY.

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MAHARASHTRA POLLUTION CONTROL BOARD

3rd floor, Kalpataru Point, Sion - Matunga Scheme Road No. 8,
Opp. Cine Planet, Sion (East), Mumbai – 400 022

INVITATION OF BID

NAME OF THE WORK: Preparation of Regionwise Inventory of Biomedical Waste Generating Units in Maharashtra by physical survey.

Tender Notice No.: Inventory BMW Generating Units/PAMS/1/2008,dt. 31/10/2008

1. Maharashtra Pollution Control Board invites tenders in sealed covers to the respective Regional Offices as given in the Schedule-'E' from agencies which satisfy pre-qualification criteria as laid down in Schedule 'A' and educational institutes with necessary infrastructure, manpower & experience in the Environmental field to prepare the inventory of BMW generating units in Maharashtra by physical survey.
2. Interested eligible bidders may purchase tender documents from RO (PAMS) Division, Head Office, M. P. C. Board, 3rd Floor, Kalpataru Point, Sion– Matunga Scheme Road No. 8, Opp. Cine Planet, Sion (E), Mumbai – 400022 **OR** from the Regional Office of the concerned Region at a non-refundable cost of Rs. 500/-. Payment shall be made in the form of Demand Draft in favour of Maharashtra Pollution Control Board payable at Mumbai (For Tenders collected from Mumbai Head office) **OR** to the respective Regional Office of the Board as given in Schedule-E (Name of Bank A/c given in Schedule 'F').
3. The complete set of bidding documents may also be downloaded from MPCB web site at "<http://mpcb.mah.nic.in>" by eligible bidders. For bids downloaded from the internet, the Tender form fee should be enclosed in the Technical Bid envelop in the form of Demand Draft drawn in favour of respective name of Bank Account of the Regional Officer as mentioned in Schedule-F.
4. All the bids must be delivered back to MPCB on or before 14.11.2008 up to 15.00 hrs. at respective Regional Offices as mentioned in Schedule of Tender.
5. Technical Bids will be opened in the presence of those bidder's representative who choose to attend at the respective Regional Offices on the date and time as given in Schedule 'G'. Financial bids of bidders satisfying the pre-qualification criteria will be opened on the date / time as given in Schedule 'G'.

**Regional Officer,
Maharashtra Pollution Control Board,
Mumbai/Thane /Navi Mumbai/Raigad/ Kalyan/Pune/ Nashik/
Aurangabad/Nagpur/Amravati/Kolhapur (As applicable)**



MAHARASHTRA POLLUTION CONTROL BOARD

KALPATARU Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E)
Mumbai – 400 022

INVITATION OF BID

Name of the Work : Preparation of Region-wise Inventory of Biomedical Waste Generating Units in Maharashtra by physical survey

Tender Notice No. :Inventory BMW Generating Units/PAMS/1/2008, dt 31.10.2008

SCHEDULE OF TENDER

- | | |
|---------------------------------------|--|
| 1. Price of Tender Document | Rs. 500/- |
| 2. Date of sale of Tender | : 31.10.2008 to 10.11.2008 on all working days between 10.00 am to 5.00 p.m. |
| 3. Last date for submission of Tender | : On 14.11.2008 at 15.00 hrs |
| 4. Opening of Tenders | : Technical Bid – at respective Regional Offices as given in Schedule G |

Financial Bid – of successful bidders at respective Regional Offices as given in Schedule G.

Regional Officer,
Maharashtra Pollution Control Board
Mumbai/Thane /Navi Mumbai/Raigad/ Kalyan/Pune/ Nashik/
Aurangabad/Nagpur/Amravati/Kolhapur (As applicable)

**MAHARASHTRA POLLUTION CONTROL BOARD**

KALPATARU Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E)
Mumbai – 400 022

TENDER NOTICE**No. Inventory BMW Generating Units/PAMS/1/2008,dtd. 31-10-2008**

Maharashtra Pollution Control Board (MPCB) invites tenders in a sealed covers to the respective Regional Offices as given in the Schedule-'E' from Reputed Agencies and Educational Institutes with necessary infrastructure, manpower & experience & which satisfy Pre-qualification criteria as laid down in Schedule 'A' to carry out the work of Inventory of Bio Medical Waste generating units by physical survey.

1. Introduction & Background :

MPCB is the nodal agency for implementation of environmental regulation in the state of Maharashtra. MPCB has prepared a list of Biomedical Waste Generating Units (Region-wise) as identified in the BMW Rules, 1998, amended in 2000 and 2003. Currently, the inventory as on 31-08-2008 shows the following statistics :

Sr. No.	Region	Total No. of		TOTAL
		HCE's (non-bedded)	Bedded Hospital	
1.	Raigad	278	314	592
2.	Navi Mumbai	292	234	526
3.	Kalyan	125	527	652
4.	Thane	250	597	847
5.	Pune	1620	2808	4428
6.	Kolhapur	1053	924	1977
7.	Aurangabad	321	1430	1751
8.	Nagpur	328	1214	1542
9.	Amravati	502	819	1321
10.	Nashik	621	1712	2333
11.	Mumbai	600	1354	1954
	TOTAL	5990	11933	17923



2. Objective of the Study :

The objective of the present assignment is :

- a) To identify all BMW generating units excluding those, **identified in the Inventory prepared by the Board as on 30-09-2008.** (The list of units generating BMW as available as on 30.09.2008 should be collected by the agency selected for the assignment from the respective Regional Offices).
- b) To collect information from the new bio-medical waste generating units by physical survey excluding those identified by the Board as on 30-09-2008 in the format prescribed by the Board (Schedule 'B', Format-I). Selected agency can collect list of BMW generating units also from local bodies, Department of Health Services, Medical Associations and various other agencies/associations concerned with the subject.
- c) To compile the data – district wise of the respective region in a list and abstract form (Formats – II and III given in Schedule 'C')
- d) To compile information collected during physical survey and the information as available with the Regional Office together & submit comprehensive report to the respective Regional Office.

3. Scope of Work :

As stated in the objective, the Board intends to update the Region wise Inventory of BMW generating units to identify the units, which do not figure in the existing inventory of the Board. The Region wise data on BMW generating units as available with the Board as on 30.09.2008 shall be collected by the selected Agency from respective Regional Offices and compile together alongwith the information collected by them.

Eligible Agencies / Educational Institutions quoting for the assignment have to submit separate bids for each Region. Board reserves the right to give the assignment to separate Agencies or to one Agency meeting the Board's requirements.



The Agency selected should accomplish the task by accessing information available from known sources also by undertaking field surveys of the Region. Approach & methodology to be adopted by the Agency shall be clearly mentioned in the Technical bid to be presented to the Board. The Regional Officer of the Region/ nominated Sub-Regional Officer shall coordinate the work. The Agency shall collect data / information from each new unit identified as per the format-I given in Schedule- B & compile information to be prepared for the region district-wise in a list and abstract form as per the given Format- II & III of schedule-B.

Photographs of some HCE / BMW disposal should be included in the survey report.

Name of person/s alongwith educational qualification visiting to BMW generating units should be furnished.

4. Hospitals / HCE's under the Defence Ministry / Armed Force are exempted from this survey. Also Slaughter houses shall not be surveyed.
5. Tender documents shall be available with detailed terms & conditions from 31st Oct. 2008 to 10th Nov. 2008, on all working days between 10.00 hrs to 17.00 hrs. Those who are interested may collect the tender documents from the Regional Officer (PAMS), MPCB, 3rd Floor, Kalpataru Point, Sion-Matunga Scheme Road No. 8, Opp. Cine Planet, Sion (E), Mumbai – 400 022. on payment of Tender fees **OR** download from web site <http://mpcb.mah.nic.in> of the Board **OR** purchase from the concerned Regional Offices. If the tender document is downloaded for the purpose of submitting the tender, a tender fee of Rs. 500/- per set is to be attached with the tender in the form of Demand Draft favouring respective Regional Officer of the Board as given in Schedule 'F' **OR** receipt of payment of Tender Fee to be enclosed in Technical Bid Envelop. In case of tender form collected from Regional Officer(PAMS Division), Sion, Mumbai, the Demand Draft of Rs.500/- shall be drawn in favour of Maharashtra Pollution Control Board payable at Mumbai.

(Sanjay Khandare)
Member Secretary
Maharashtra Pollution Control Board.



MAHARASHTRA POLLUTION CONTROL BOARD

Kalpataru Point, 3rd floor, Opp. Cine Planet Cinema,
Near Sion Circle, Sion (E), Mumbai-400 022.

website <http://mpcb.mah.nic.in>

Tel: 022- 24010437 / 24014701

Request for Proposal (RFP) for conducting physical survey in order to update Region-wise inventory of Establishments Generating Biomedical Waste (BMW) in Maharashtra.

Maharashtra Pollution Control Board (MPCB) has been constituted under section 4 of the Water (Prevention & Control of Pollution) Act, 1974 and entrusted with the implementation of the provisions of the Environment (Protection) Act, 1986 including the Bio-medical Wastes (Management & Handling) Rules, 1998, as amended from time to time. The MPCB seeks to Update Regionwise Inventory of BMW Generating Units in Maharashtra State by physical survey. The work involves identifying BMW generating units excluding those already identified by the Board as on 30-09-2008 in the existing inventory prepared by MPCB. The existing Region-wise data as on 30.09.2008 of BMW generating units will be shared by the respective Regional Officer with the selected Agency. The MPCB seeks 'Request for Proposals' (RFP) from Agencies and Educational Institutions, meeting the Prequalification criteria as stated in the Tender Document. The proposals are to be essentially submitted at the respective Regional Offices before 14.11.2008 by 3.00 pm for region-wise inventory of bio-medical waste generating units by physical survey. The addresses of the Regional Offices are given in MPCB's website .

The RFP can be obtained from Regional Officer (PAMS) Division, Maharashtra Pollution Control Board, Kalpataru Point, 3rd Floor, Opp. Cine Planet Cinema; Near Sion Circle, Sion (E), Mumbai – 400 022 on payment of non-refundable fee of Rs. 500/- in the form of Pay Order / Demand Draft drawn on Nationalized Bank / Scheduled Bank favouring "Maharashtra Pollution Control Board" payable at Mumbai OR download from the website <http://mpcb.mah.nic.in> OR purchase from Regional



Office of respective Region by paying non-refundable Tender Fees of Rs. 500/- in the form of Demand Draft / Pay Order drawn in favour of Regional Officer, MPCB payable at respective Region.

sd/-
(Sanjay Khandare)
Member Secretary,
Maharashtra Pollution Control Board,



GENERAL TERMS AND CONDITIONS

1.0 General Terms And Conditions:

1.1 This document contains the following:

- I. COPY OF THE Tender Notice.
- II. General Terms and Condition of Bid.
- III. Terms and Conditions for submission of Bid.
- IV Most important
- V. Payment Terms.
- VI Validity of the Contract
- VII Arbitration
- VIII Jurisdiction
- IX. Schedule “A” Prequalification Criteria & contents of Envelop on Technical Bid.
- X. Schedule “B” Inventory sheet (Format-I).
- XI Schedule “C” for compilation of data (Format –II & III)
- XII. Schedule “D” application form, bid form & undertaking for submission of Financial Bid.
- XIII Schedule “E” Name, Address, area of jurisdiction & contact details of Regional Officers
- XIV. Schedule “F” Demand Draft / Payment Details.
- XV. Schedule “G” Date / Time / Venue of opening of Technical & Financial Bid at respective regions.

1.2 Submission and opening of Tenders: The tenders must be submitted in two separate envelopes super scribed :

- a) Technical Bid
- b) Financial Bid

Both envelopes should be enclosed in another envelope, sealed and super scribed “**Region wise inventory of Biomedical Waste generating units in Maharashtra State by physical survey, Region: -----**”. Tenders should be addressed to the Regional Officer, Maharashtra Pollution Control Board, of the respective Regions



at the address given in Schedule E and should be submitted to the Regional Officer of the concerned Region by 14.11.2008 at 15:00 p.m. The Technical bid should not include the cost. Overwriting should be attested properly. Late or incomplete tenders would be rejected.

The technical bid will be opened as per date / time given in Schedule G in the presence of the Tenderers or their authorized representatives, if any present. The Tenderers qualifying technical criteria will be short listed.

Financial bid will be opened only for the tenderers qualifying the technical criteria as per date / time as given in Schedule "G".

- 1.3 The tender document is not transferable by the purchaser. Each sheet of the Bid is to be signed by the bidder. The Price Bid must be in the formats provided in Schedule "D".
- 1.4 All tenderers are required to deposit Earnest Money Deposit (EMD) amounting to Rs.50,000/- (Rupees Fifty Thousand Only) per Region as per enclosed Tender Notice in the form of Demand Draft drawn in favour of respective Regional Officer of the Region, valid for **six months**, for which bid is submitted (as per Schedule F). The EMD should be enclosed with the Technical bid and not the Financial bid. The EMD of unsuccessful bidders shall be returned within 30 days of award of contract to the selected agency. Tenders received without EMD shall be summarily rejected.
- 1.5 The rate quoted should be in respect of per bio-medical waste generating unit for inventorisation by physical survey which shall be inclusive of all taxes, travel, conveyance, lodging & boarding charges and stationary charges etc.
- 1.6 The financial bids should be valid for a minimum period of 6 months from the date of opening of the Tender.
- 1.7 The Board undertakes no responsibility for delay or non receipt of bid document sent by post either way and also reserves the right to accept or reject any or all



the tenders in part or full, without assigning any reason thereof.

- 1.8 No tender document will be sold after last date of sale of Tender Document (10.11.2008) as prescribed in this Tender Notice.
- 1.9 The bidder is expected to examine all instructions, forms, terms and conditions mentioned in the tender document. Failure to furnish all information required by the tender document or submission of a bid not substantially responsive to the tendering document in every respect will be at the bidder's risk and may result in the rejection of tender.
- 1.10 This call of bids does not bind the MPCB to place order. The bids submitted in response to this invitation may be rejected without assigning any reason.
- 1.11 The bidder should meet the prequalification criteria set in Schedule 'A' of this Tender document. Successful bidder will be required to closely work with the Regional officer of the Region/Nominated Sub-Regional Officer for which he is assigned the job. Successful Bidder may be called to the Regional Office of the Board at any time till the completion of physical survey for discussion / making presentations / to give intermediate reports. The costs of such visits / reports / presentations shall be included as part of the assignment.
- 1.12 The Board at its discretion may extend the last date of submission and opening of bids. The authority for acceptance of a Bid will rest with the Maharashtra Pollution Control Board & the MPCB does not bind himself to accept the lowest bid and is vested with authority to reject any or all of the bids received, without assigning any reason.
- 1.13 Documents enclosed in the Bid shall become the property of the Maharashtra Pollution Control Board without any payment.
- 1.14 In case the date of opening of bids is declared as Public Holiday, the Bid shall be



opened on the next working day

- 1.15 The bid shall not contain interlineations, erasures or overwriting of words except as necessary to correct errors made by the bidders, in which case such correction shall be initiated by the person or persons signing the bid.
- 1.16 Late and delayed bids shall not be accepted and would be returned unopened to the Bidder.
- 1.17 The Bids may be dropped in the Bid Box kept in the Regional Office of the respective Region, where the Bidder wants to submit his bid (address given in Schedule E). However, the bidders may send the bids by Registered A.D. at his risk but the bids, not received within the day and time fixed, shall not be considered. **In no case the bids should be handed over to any employee of the Board.**
- 1.18 Canvassing in any form shall disqualify the bidder.
- 1.19 Request for Tender Document through Telex, Telephone, Money Order and Tele Fax shall not be entertained.
- 1.20 The Tender Notice No. Inventory BMW Generating Units/PAMS/1/2008, dtd.31-10-2008 must be invariably quoted in bids and further correspondence in this regard.
- 1.21 Final Compiled Report alongwith Inventory sheet in the format as specified by the Board (10 copies in hard and soft each) should be submitted by 31-12-2008. However, the interim report shall be submitted after 30 days period of the issue of work order for physical survey immediately.
- 1.22 Forfeiture of EMD : This is highly time bound project. **EMD of the selected tenderer shall be forfeited in case of failure to comply with the terms and conditions.**



- 1.23 Data Validation : MPCB official will visit and validate the data in a six months period after completion of survey and any significant deviation or any willful wrong inputs will attract forfeiture of EMD and any other legal action.
- 1.24 The submission of the Tender shall be deemed to be an admission on the part of the tenderer, of having fully acquainted himself/herself with the conditions and no claim other than what is stated in the Tender, shall be made in the event of award of Work Order.
- 1.25 Incomplete tenders, which do not fulfill tender requirements and/or, if any of the conditions are not complied with, are liable for rejection.
- 1.26 All expenditure involved towards any extra material, if not quoted in the financial bid would have to be borne by the tenderer.
- 1.27 Acceptance of this tender form and submission of the quote within the stipulated time frame would be treated as :
- a) That the tenderer has understood all requirements as described in our Tender document.
 - b) Acceptance to provide the facilities mentioned/complete the scope as required in the tender document without price escalation.
Agreeing to execute the order to the satisfaction of MPCB or its authorized representatives within the stipulated time frame.
- 1.28 Tenders which does not comply with the above criteria and other Terms and Conditions are liable for rejection.
- 1.29 The EMD and the envelope containing the Financial bid of the tenderer not short listed under the pre-qualification criteria shall be returned to the respective tenderers after completion of short listing.
- 1.30 The decision regarding acceptance or rejection of the tender will rest with the Maharashtra Pollution Control Board & the Board does not bind itself to accept the



lowest quotation and reserves the right to accept/reject the lowest quotation and the right to reject or partly accept any or all the quotations received without assigning any reason.

- 1.31 Regional Officer, Maharashtra Pollution Control Board may at any time after the award of contract call for discussion to gauge the progress of the jobs envisaged to be carried out. In case he is not satisfied with the work progress, he is free to cancel the contract awarded and forfeit the EMD.
- 1.32 All the correspondence related to bids including submission of Bids should be addressed to the respective Regional Officer of the Region where the bidder wants to submit his bid (address given in schedule E).



2.0 Submission of Bid:

- 2.1 The Bid prepared by the bidder and all correspondence and documents relating to the tender exchanged by the bidder and MPCB shall be written in English Language. Bid may be written in any another Indian language so long as it is accompanied by English, translation of its pertinent passage in such case, for purpose of interpretation of the bid, the English Translation shall govern.
- 2.2 The bidders are requested to quote the rates in the format per bio-medical waste generated units, as required by MPCB as per Schedule-'D' Annexure-II.
- 2.3 The Bidders shall submit separate Bid for each Region.
- 2.4 The Bid is to be submitted in Single stage- 2 envelopes system. The Technical Bid envelope shall be clearly marked "Region wise inventory of Biomedical Waste generating units in Maharashtra State by physical survey, Region:----- (Technical Bid) and will contain full information required to judge pre-qualification as given in Schedule A. The second envelope (Financial Bid) will contain only rate quoted by the bidder in the form given in **Schedule D (Annexure – I & II)** of this document and shall be clearly marked "Region wise inventory of Biomedical Waste generating units in Maharashtra State by physical survey -Region: ----- (Financial Bid). Both the above envelopes must separately be sealed and shall be kept in one envelope bearing the address of respective Regional Officer of Maharashtra Pollution Control Board and super scribed with bold letters **BID FOR "Region wise inventory of Biomedical Waste generating units in Maharashtra State by physical survey -Region : _____"**
- 2.5 Technical Bid envelop will be opened first on due date, i.e. (as per Schedule G) at the respective Regional Office of the Board in the presence of the Tenderer or their authorized representative who choose to remain present.
- 2.6 Financial Bid envelop of only bidders meeting prequalification criteria shall be



opened in presence of representative of bidders who choose to be present on dates as given in Schedule G at the respective Regional Office of the Board.

- 2.7 The rates should be quoted in words and figures.
 - 2.8 Bids not in proper sealed cover or received telegraphically will not be entertained.
 - 2.9 Conditional bids will be rejected without assigning any reason.
 - 2.10 The bid shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons with due authorization should bear the signatures of only the authorized person in the firm. All pages of the bid, except for un-amended printed literature shall be initialed by the person or persons signing the bid.
 - 2.11 To assist in the examination, evaluation and comparison of the bids, the MPCB may, at its discretion, ask the bidder for a clarification of its bid. However, no change in the rate or substance of the bid shall be sought, offered, re-permitted.
 - 2.12 The placement of Work Order will be according to Technical evaluation of the bid.
 - 2.13 The rates given in the bids are fixed rates, irrespective of rise in any prices and increase in taxes or any statutory increase etc.
 - 2.14 At any time prior to the deadline for submission of the bids, the Board may for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender documents by an amendment.
 - 2.15 The amendment if any, will be brought to the notice in writing or by fax or e-mail to all concerned bidders, who have received the tender documents and will be binding on them.
 - 2.16 In order to afford prospective bidder responsible time, in which to take the amendment into account in preparing their bids, the Board may at its discretion, extend the date for the submission of bids.
- **One form shall be used only for bidding of one region**



2.17 MOST IMPORTANT:

PLEASE NOTE THAT SCHEDULE 'A' OF THIS DOCUMENT GIVES THE PREQUALIFICATION CRITERIA & CONTENTS OF TECHNICAL BID ENVELOPE.

2.18 Schedule "B" of this Document gives the format for Inventory sheet & Compiling Final Inventory Report.

2.19 Schedule "C" of this Document gives the Format for data compilation in list and abstract form of the region.

2.20 Schedule "D" contains formats / undertaking to be submitted in the Financial Bid Envelop.

2.21 PLEASE NOTE THAT THE ENTIRE TENDER DOCUMENT (SUPPLIED BY THE BOARD), SHALL BE COUNTERSIGNED AND SUBMITTED WITH YOUR BID.

2.22 Data collected during & after survey shall not be given access to any person / organization / press / media except MPCB. Any leakage of data before submission of the report will be treated as responsibility of the selected agency and this contravention will invite legal action from MPCB as well as termination of the work order and forfeiture of EMD.

2.23 The successful Tenderer shall abide by all Labour Laws & should ensure safety & well being of his field personnel by giving proper PPE's, taking insurance cover etc. In no case MPCB shall be liable for punitive damages on this count.

2.24 Reports :

Interim Report : Immediately after completion of physical survey of 1 month after issue of work order for survey.

Final Report : to be submitted by 31-12-2008.

2.25 The Technical and Financial Bid will be evaluated by the respective Committees



formed at Regional Office level and the selection of agency will be done through respective Regional Officers.

3.0 Payment Conditions :

No advance payment will be made.

60% against Interim Report

Balance against Final Report as per satisfaction of MPCB.

4.0 Validity of the Contract :

The rates quoted shall be valid for a period of 6 months. Subsequently, based on the performance of the bidder / contractor, further extension of work will be given by MPCB at its sole discretion. The bidder will not have right of refusal of extension.

5.0 Arbitration : Member Secretary / Sr. Law Officer – in case of dispute, the arbitration of Member Secretary and Sr. Law Officer will hear the parties and give its award, which will be binding on both the parties.

6.0 Jurisdiction :

In case of any dispute, the appropriate competent Court in the respective Region will have the jurisdiction to try the suit on contract.



SCHEDULE – A

MAHARASHTRA POLLUTION CONTROL BOARD

3rd floor, Kalpataru Point, Sion - Matunga Scheme Road No. 8,
Opp. Cine Planet, Sion (East), Mumbai – 400 022.

**NAME OF THE WORK: PREPARATION OF REGIONWISE INVENTORY OF
BIOMEDICAL WASTE GENERATING UNITS IN
MAHARASHTRA BY PHYSICAL SURVEY.**

**TENDER NOTICE NO. : Inventory BMW Generating
Units/PAMS/1/2008**

Date : 31.10.2008

Pregualification Criteria

(A) The Agency submitting the technical bid should meet the following pre-qualification criteria:

- The agency should have conducted at least one project on waste inventorisatoin such as bio medical / hazardous / plastic waste/ battery waste or any other environmental survey on state level / Regional level or local level for any organization.
- Awareness of environment related issues including know-how of BMWM issues and minimum three years experience in the field of Environment.
- The candidates appointed by the agency for physical survey shall be XIIth standard pass in Science faculty.
- Should submit stepwise methodology for survey of BMW units.

(B) Contents of Envelope on Technical Bid:

- Point by point comparison / compliance with the pre-qualification criteria indicated above along with documentary proof by way of copies of Work Order / copies of publications etc.



- Details of experiences on assignment of in a tabular form indicating
- Name of assignment
- Name of project
- Own or sponsored by Agency
- Cost of assignment
- Was assignment successfully completed?
- Details of step wise methodology for survey of BMW generating units in a time frame.
- Composition of team personnel, brief CV of the Managerial Staff and the task to be assigned to each Team Member
- Work Program time schedule
- Signed and stamped copy of the tender document
- Rs. 500/- Demand Draft as Tender Fees payable to Regional Officer, of the respective Region (as per Schedule F) OR cash receipt of payment of Tender Document.
- EMD of Rs. 50,000/- (Rs. Fifty thousand only) favouring Regional Officer, of the respective Region as per Schedule F).



SCHEDULE – B

FORMAT – I

INVENTORY SHEET

Date of visit :

1. Name and Address of Health Care Establishments (HCEs) / Institutions.
2. Name of Doctor (Incharge of Establishment/institution)
3. Name of Person Contacted and Designation.
4. Date of Establishment
5. Telephone / fax/ email details.
6. Type of HCEs (Tick √)
 - a) Hospitals / Nursing Homes with bed facility, Clinics / Polyclinics / Immunization Centres / Dispensary/Pathology Laboratory/ Blood bank,/ Medical Education and Research Institute/ Veterinary institutes/ Research Institute with Animal Houses/ Veterinary Hospital/ Veterinary Clinics/Manufacturer of Biological and Diagnostic Kits etc.
 - b) Private / Govt. (Primary Health Centre – PHC, Rural Hospital – RH, Sub – District Hospital- SDH, Cottage Hospital, District Hospital – DH, Civil Hospital) / Local Body Hospital (Corporation / Council), Others (Specify).
7. No. of beds.
8. Number of out patient treated per month (wherever applicable)
9. BMW authorization details
 - No. -
 - Dated of issue –
 - Validity period -
10. No. of patient treated/ provided service per month.



11. Whether undertaking submitted to Board earlier – Yes /No
(Applicable to HCEs treating /providing service to less than 1,000 patient per month like Clinic, Dispensary, Pathology Laboratory, Blood Bank, Veterinary Clinic and Immunization Centre)
If yes, date of undertaking submitted –
If No (fill up the prescribed form)
12. Present disposal of BMW : (Tick √)
(a) Own facility

(b) CBMWTSDF :

(c) Other
13. If Member of (CBMWTSDF)

Date of membership with copy.

Name of CBMWTSDF -

(Name & Signature of representative of HCE)

(Name & Signature of representative of authorized agency)

NOTE : Information in serial No. 12 (a) is subject to verification by Maharashtra Pollution Control Board.



SCHEDULE – C

Format –II

Inventorization Work of Health Care Establishments / Institutions.

Districtwise list of the Region :

Name of District-

Sr. No.	Name and Address of Health Care Establishments (HCEs) / Institutions	Telephone / fax/ email details	Type of HCEs -*		No. of beds	Date of establishment	Latest BMW authorization details (No., dated of issue and Validity period)	No. of patient treated per month for non bedded HCEs	Whether member of Common Bio-Medical Waste treatment and disposal facility (CBMWTSDf) – Yes / No, if Yes date of membership with copy	Own facility for treatment and disposal of BMW – Yes / No
			A*	B*						

A* Hospitals / Nursing Homes with bed facility, Clinics / Polyclinics / Dispensary, Pathology Laboratory, Blood bank, Medical Education and Research Institute, Veterinary institutes, Research Institute with Animal Houses, Veterinary Hospital , Veterinary Clinics. Immunization Centres., Manufacturer of Biological & Diagnostic Kits. etc.

B* Private / Govt. (Primary Health Centre – PHC, Rural Hospital – RH, Sub –District Hospital- SDH, Cottage Hospital, District Hospital – DH, Civil Hospital) / Local Body Hospital (Corporation / Council), Others (Specify).



SCHEDULE – C
Format –III (Part-a)

Inventorization Work of Health Care Establishments / Institutions.

Districtwise Abstract of the Region :

Name of District-

Sr. No.	Health Care Establish- ments (HCEs)	No. of identified HCEs				No. of identified HCEs obtained BMW authorization				No. of identified HCEs not obtained BMW authorization			
		Priva- te	Govt .	Local Body owned	Sub Total	Priva te	Govt .	Local Body owned	Sub Tot al	Private	Govt .	Local Body owned	Sub Tot al
1.	Hospitals / Nursing Homes with bed facility.												
a	500 and Above beds												
b	200 and Above, but less than 500 beds												
c	50 and Above but less than 200 beds												
D	Less than 50 beds												
	Sub Total												



2	HCEs without bed facility but treating /providing service to 1,000 and above patient/month	No.of Identified HCEs	No. of HCEs obtained Authorisation.	No.of HCEs not obtained Authorisation.
a.	Clinics, Polyclinics, Dispensary,			
b.	Pathology Laboratory			
c.	Blood bank			
d.	Veterinary Clinic			
e	Immunization Centres			
f	Others (pl. specify)			
	Sub Total			



	Education, Research Institute, Veterinary Hospitals, Biological Manufactur ers	No. of Identified institution	No. of Identified institution Obtained Authorisation.	No. of Identified institution Not Obtained Authorisation.
3.	Medical Education & Research Institute			
4	Veterinary institutes			
5.	Research Institute with Animal Houses			
6.	Vet. Hospitals			
7.	Mfg. of Biological & Diagnostic kits			
8.	Other (PI Specify)			
	Sub Total			
	Total			



HCEs without bed facility but treating /providing service to less than 1,000 patient/month	No.of Identified HCEs	No. of HCEs submitted undertaking to the Board.	No.of HCEs not submitted undertaking to the Board.
Clinics, Polyclinics, Dispensary,			
Pathology Laboratory			
Blood bank			
Veterinary Clinic			
Immunization Centres			
Others (pl. specify)			
Total			

**Schedule C – Format- III (Part b)**

Sr. No.	Health Care Establishments (HCEs) / Insitutions	No. of identified HCEs / Institutions obtained membership of CBMWTSDf	No. of identified HCEs / Institutions not obtained membership-CBMWTSDf	No. of identified HCEs / Institutions with own facility
1.	Hospitals / Nursing Homes			
a	500 and Above beds			
b	200 and Above, but less than 500 beds			
c	50 and Above but less than 200 beds			
d	Less than 50 beds			
	Sub Total			
2.	Clinics, Polyclinics, Dispensary,			
3.	Pathology Laboratory			
4.	Blood bank,			
5.	Veterinary Clinics			
6.	Immunization Centre			
7.	Research Institute with Animal Houses			
8.	Veterinary Hospitals.			
9.	Veterinary Institutes			
10	Medical Education and Research Institute			
11	Manufacturer of Biological and Diagnosis kits			
12	Others. (specify)			
	Total			



SCHEDULE – D

ANNEXURE – I

MAHARASHTRA POLLUTION CONTROL BOARD APPLICATION FORM

(To be filled by the Bidder)

- 1) Name and full address of bidder :
Including telegraphic address, email
and Fax No.
- 2) Name and designation of the Head of :
the Firm / Supplier and his Telephone,
Fax No.
E-Mail
- 3) Name, designation, address Telephone :
No. of the authorized person who may
be contacted during the process of
survey / audit concerned under this
document (applicable for all the
bidders)
- 4) Name of Region for which offer is :
submitted
- 5) Validity of Tender :
- 6) If the Tender conditions are accepted in :
full (Reply in 'Yes' or 'No')

Place:

Date:

**Name, Designation & Signature
of the Authorized person with
Date, Stamp & Full Address**



SCHEDULE – D

ANNEXURE - II

MAHARASHTRA POLLUTION CONTROL BOARD BID FORM

(To be filled by the bidder and must be kept in “PRICE TENDER” part of the tender)

DETAILS SHOWING RATES FOR SURVEY

Name of the Region for which offer is given	Rate
	Rs./ BMW generating units
1	2

The above rate is inclusive of :

- Travel / Conveyance / Lodging & Boarding Charges
- Service Tax
- Stationery / Telephone & Report Preparation Charges
- Charges of manpower to conduct visit of HCEs, other BMW generating units (As mentioned in format of Inventory).

Place:

Date:

**Name, Designation & Signature
of the Authorized person with
Date, Stamp & Full Address**



SCHEDULE – D

ANNEXURE - III

UNDERTAKING ON AGENCY LETTERHEAD

Tender Notice No.:

Date:

To,

The Regional Officer (-----) <fill in name of Region>

(Address as per Schedule E)

Sub : Submission of proposal to undertake work of Region-wise Inventory of Bio-medical Wastes generating units by physical survey.

Sir,

Having examined the conditions of Tender Documents, the undersigned offer to undertake Inventory of Biomedical Waste Generating units for _____ Region by physical survey as per the terms and conditions specified in the tender document and the conditions of work order and to submit the survey report within the time frame as given by the MPCB. We confirm that we have read & fully understood the Tender Conditions & hereby agree to abide by them fully.

Place:

Date:

**Name, Designation & Signature
of the Authorized person with
Date, Stamp & Full Address**



SCHEDULE-E

Name of the Region, Area of Jurisdiction, Address and Telephone Nos.

Sr. No.	Name of the Region	Address	Area of Jurisdiction	Telephone No. and Fax No.
1.	Regional Office-Mumbai	Maharashtra Pollution Control Board, Shri Chhatrapati Shivaji Market Bldg., 4 th Floor, Mata Ramabai Admbedkar Marg, Mumbai-400 001.	Greater Mumbai Municipal Corpn.area	022-22640346 (T) 022-22640345 (F)
2.	Regional Office-Thane	Maharashtra Pollution Control Board, Plot No.P-30, 5 th Floor, Office Complex Bldg., Mulund Checknaka, Thane.	Part of Thane District like Vasai Taluka, Tarapur MIDC and related area, Dahanu, Talasari, Mokhada, Jawahar and Vikramgad Taluka and Palghar Taluka and Thane Municipal Corporation area.	022-25802272, 25829582 (T) 022-25805398 (F)
3.	Regional Office-Navi Mumbai	Maharashtra Pollution Control Board, Raigad Bhavan, 7 th Floor, CBD Belapur, Sector-11, Navi Mumbai.	Part of Thane and Raigad District, Following areas: Mahape, Koparkhairane, Saravali, Ghansoli, Rabale, Dive, Airole, Dighe (NMMC), TTC, WMA, Diva Creek, Navi Mumbai Municipal Coporation area starting with Village: Dighe, Vashi, Borivali, Ravane, Turbhe, Sanpada, CBD Belapur, MIDC Taloja and Uran Taluka	022-27572739/40, 27571127 (T) 022-27571586 (F)
4.	Regional Office-Raigad	Maharashtra Pollution Control Board, Raigad Bhavan, 6 th Floor, CBD Belapur, Sector-11, Navi Mumba	Part of Raigad District, Khalapur Taluka, Panvel Taluka (except MIDC Taloja), Pen, Karjat, Sudhagad, Alibag, Mahad,	022-27572620 (T) 022-27562132 (F)



			Mhasala, Mangaon, Shrivardhan, Poladpur and Tala Talukas.	
5.	Regional Office-Kalyan	Maharashtra Pollution Control Board, Sidhivinayak Sankul, 3 rd Floor, Opp.Kalyan Railway Station, Oak Bagh, Kalyan (West)-421 301, Dist:Thane	Kalyan, Ambarnath, Ulhasnagar, Bhiwandi, Wada, Murbad and Shahapur Talukas of Thane District.	0251-2310167, 2310212 (T) 0251-2310192 (F)
6.	Regional Office-Pune	Maharashtra Pollution Control Board, Jog Center, 3 rd Floor, Mumbai-Pune Road, Wakdewadi, Pune-411 003	Pune, Satara and Solapur Districts.	020-25811627, 25811694 (T) 020-25811029, 25811701(F)
7.	Regional Office-Nashik	Maharashtra Pollution Control Board, Udyog Bhavan, 1 st Floor, Trimbak Road, Near ITI, Satpur, Nashik-422 007.	Nashik, Ahmednagar, Jalgaon, Dhule, Nandurbar Districts.	0253-2365150, 2365161, 2362820 (TeleFax)
8.	Regional Office-Aurangabad	Maharashtra Pollution Control Board, A-4/1, MIDC Area, Chikalthana, Near Seth Nandlal Dhoot Hospital, Jalna Road, Aurangabad-431 210	Aurangabad, Jalna, Parbhani, Hingoli, Nanded, Beed, Latur and Osmanabad Districts.	0240-2473462 (Telefax)
9.	Regional Office-Nagpur	Maharashtra Pollution Control Board, Udyog Bhavan, 6 th Floor, Near Sales Tax Office, Civil Lines, Nagpur-440 001	Nagpur, Wardha, Bhandara, Gondia, Chandrapur and Gadchiroli Districts.	0712-2565308 (T) 0712-2560851 (F)
10.	Regional Office-Amravati	Maharashtra Pollution Control Board, 18/25, Ashirwad Bldg., Daffrine Road, Shrikrishna Peth, Amravati-441 601	Amravati, Akola, Buldhana, Washim and Yavatmal Districts.	0721-2662964/65 (T) 0721-2662672 (F)
11.	Regional Office-Kolhapur	Maharashtra Pollution Control Board, Udyog Bhavan Bldg., Ground Floor, Near Collectorate Office, Kolhapur-416 003	Kolhapur, Sangli, Ratnagiri and Sindhudurg Districts.	0231-2652952, 2660448 (Telefax)



SCHEDULE – F

NAME OF THE REGION AND BANK ACCOUNT DETAILS

Sr.No.	Name of the Region	Name of Bank Account
1.	Regional Office-Mumbai	Regional Officer, Maharashtra Pollution Control Board, Mumbai
2.	Regional Office-Thane	Regional Officer, Maharashtra Pollution Control Board, Thane
3.	Regional Office- Navi Mumbai	Regional Officer, Maharashtra Pollution Control Board, Navi Mumbai
4.	Regional Office- Raigad	Regional Officer, Maharashtra Pollution Control Board, Raigad
5.	Regional Office- Kalyan	Regional Officer, Maharashtra Pollution Control Board, Kalyan
6.	Regional Office- Pune	Regional Officer, Maharashtra Pollution Control Board, Pune
7.	Regional Office-Nashik	Regional Officer, Maharashtra Pollution Control Board, Nashik
8.	Regional Office-Aurangabad	Regional Officer, Maharashtra Pollution Control Board, Aurangabad
9.	Regional Office-Nagpur	Regional Officer, Maharashtra Pollution Control Board, Nagpur
10.	Regional Office-Amravati	Regional Officer, Maharashtra Pollution Control Board, Amravati
11.	Regional Office-Kolhapur	Regional Officer, Maharashtra Pollution Control Board, Kolhapur.

Payment schedule :

No advance payment will be made.

60% against Interim Report

Balance against Final Report as per satisfaction of MPCB.



SCHEDULE – G

Schedule for Region-wise opening Technical and Financial Bids

Regions	Technical Bid		Financial Bid		Venue
	Date	Time (Hrs)	Date	Time (Hrs)	
Mumbai	17.11.2008	1030	19.11.2008	1500	Office of the Regional Officer of the respective Region- address as given in Schedule E
Navi Mumbai	17.11.2008	1030	19.11.2008	1500	
Raigad	17.11.2008	1030	19.11.2008	1500	
Kalyan	17.11.2008	1030	19.11.2008	1500	
Thane	17.11.2008	1030	19.11.2008	1500	
Nagpur	18.11.2008	1030	20.11.2008	1500	
Amravati	18.11.2008	1030	20.11.2008	1500	
Kolhapur	18.11.2008	1030	20.11.2008	1500	
Pune	18.11.2008	1030	20.11.2008	1500	
Nashik	18.11.2008	1030	20.11.2008	1500	
Aurangabad	18.11.2008	1030	20.11.2008	1500	